



ABOUT THE PROGRAM

U.S.S. COBIA FAMILY OVERNIGHT PROGRAM

7:00pm-8:30am

Group Requirements

The Overnight Program is open to person of age 6 and up. The maximum group size the submarine can accommodate is 65. We require a minimum adult/child ratio of 1:4. Any person under 18 years of age is considered a child.

Cost

The cost of participating in this program is \$39.00 per person for one night.

Accommodation

Accommodation is provided on board the U.S.S. Cobia, a World War II fleet submarine, a National Historic Landmark. Accommodation is co-ed. We try to berth family and friends in the same compartment provided their names are submitted together upon registration. In addition to males and females being berthed in the same compartments, multiple families will share accommodation in various compartments.

Reservations

Contact Karen Duvalle, the Education & Submarine Programs Coordinator at the Wisconsin Maritime Museum at 920-684-0218 x 105 or Toll Free 866-724-2356 to reserve your spot. Reservations will be accepted on a first serve basis. When making a reservation, please inform us of any special needs that you may have. Cobia has no facilities for wheelchairs or other aids to the physically challenged. U.S.S. Cobia is a National Historic Landmark and is therefore exempt from all laws regarding handicap access.

Confirming Your Overnight

The items listed below must be completed and submitted on time in order to confirm your overnight stay. **Please submit full payment, Reply Form, Acknowledgement Form and Wavier of Release and Liability Agreements simultaneously with in 14 days of making your reservation.**

REQUIRED PAPERWORK!

Payment and Reply Form

Payment can be made by check, cash, credit card, or money order. Checks should be made to the Wisconsin Maritime Museum. Please be sure to note your families name and visit date on the check in order to ensure proper credit. Credit cards are accepted. Registration is available by phone or in person. Payment in full is due within 14 days of making a reservation. Payments are NON-REFUNDABLE. Payment and the reply form should be mailed to:

Family Overnight Program
Attn: Karen
75 Maritime Drive
Manitowoc, WI 54220

Cancellations and Refunds

On very rare occasions, inclement weather may cause conditions hazardous enough for the Wisconsin Maritime Museum to close the submarine. In such cases, every effort will be made to provide scheduled individuals or families with advance notice so they can participate in a re-scheduled event or, if they choose, cancel altogether and receive full payment. Unfortunately, in some situations advance notice will not be possible. The safety of participants and staff is the museum's paramount concern. Please understand that this is a major factor in decision making, should the overnight be cancelled due to severe weather.

The Wisconsin Maritime Museum will not be responsible for any other inconveniences or consequences arising from the cancellation of an overnight visit. It is suggested that families check the weather forecast for Manitowoc and surrounding areas before departing for their overnight. Local forecasts are available at 920-682-8151 and 920-684-0161.

Acknowledgement Form

The Acknowledgement Form must be signed by a participant 18+ who will be acting as the liaison or representative for your family/group. This form states that all adult participants have read and understood the rules and guidelines for participating in the program and have shared this information with participants under 18 years of age.

Wavier of Release and Liability Agreement

EVERY Overnight Participant must submit a signed copy of the Wavier of Release and Liability Agreement to the Wisconsin Maritime Museum in advance of his/her stay. **Wavier of Release and Liability agreements should be mailed or delivered to the museum at the same time as payment, the Reply Form and Acknowledgement Form.**

ALL participants 18 years of age and older must sign their own names on the agreement. A legal guardian may sign for participants under 18 years of age. **Make as many photocopies of the Wavier of Release and Liability Form as you require for your family/group. Families may be on the same form.**

In the event that a child participating in the program will be chaperoned by someone other than his/her legal guardian, he/she must have his/her own Wavier of Release and Liability Agreement listing his/her name and signed by his/her legal guardian. This Wavier of Release and Liability Form should be submitted at the same time as those being submitted by the child's chaperone for the program.

Failure to have a signed Wavier of Release and Liability Agreement for each overnight participant in your party will result in the immediate cancellation of your reservation.

Insurance

The Wisconsin Maritime Museum requires a Certificate of Insurance indication \$1 million dollar limit of liability for bodily injury and property damage and listing the museum as an additional insured for every family participating in the overnight program. To simplify this procedure for everyone, the museum has arranged for such a policy through the Vincent Group of Manitowoc. The cost for this insurance protection is included in the \$39.00 fee for this program. Upon Arrival, each family or individual will be provided with a copy of this insurance binder for their personal records.

All special medical conditions must be reported to the museum in advance of the overnight date. If necessary, please submit the Medical Condition Form along with your other reservation materials.

PLANNING AHEAD

What to bring

Each visitor is responsible for bringing his/her own sleeping bag, pillow, etc. The number of people on board directly affects the temperature inside the submarine. Participants should pack and dress appropriately. The bunks on the submarine do not have sheets or blankets. It is also recommended that you bring:

1. Personal toiletries.
2. Appropriate clothing (layers are suggested as these can be adjusted as necessary)
3. Flashlight, camera and film.
4. Cards and a book.
5. First Aid Kit, including motion sickness medicine. (We do not dispense medications)

Cellular phones, laptop computers and pagers are allowed on COBIA as long as they do not distract from the shipboard experience, but outlets are **not** available. The museum staff has the right to end use of said electronic device at their discretion. The museum is not responsible for damage, loss or theft of any personal items. The museum has the right to conduct a gear inspection at the beginning of your stay.

UPON ARRIVAL AT THE MUSEUM, PROCEED TO THE DOOR DESIGNATED FOR OVERNIGHT PROGRAMS. THE DOOR IS MARKED "U.S.S. COBIA CREW'S PASSAGE" AND IS TO YOUR RIGHT AS YOU ARE LOOKING AT THE FRONT OF THE MUSEUM. ALL PERSONAL GEAR MUST BE BROUGHT INSIDE PRIOR TO THE PROGRAM GETTING UNDERWAY. THE CHECK-IN PROCEDURE WILL TAKE PLACE AT THE TOUR GUIDE KIOSK IN THE "RASHER CONCOURSE".

What not to bring

1. Alcoholic beverages (either on or off the premises)
2. Tobacco products of any kind.
3. Radio, portable CD players, hand-held video games, etc.
4. Chewing gun.
5. Drugs other than those prescribed by a medical doctor or over-the-counter meds.
6. Knives, wrenches, crew drivers, pliers and other tools or cutting implements.
7. Appliances; such as; coffee makers, hot plates, gas stoves, lanterns, etc.
8. Pets
9. Items that are unlawful to possess in the City of Manitowoc
10. Items that may cause damage or injury.

Any of the above listed items will be considered contraband and will be confiscated and not returned until the conclusion of the program. The museum staff will make all decisions regarding the legality of items. If you have a question as to the legality of an item, do not bring it. This policy is observed for the safety of overnight participants as well as for the submarine.

Food

No cooking is allowed on board the submarine. Each family is responsible for arranging their own snacks to be eaten during the programs scheduled "Mess Break". Because of time limitations, you should eat dinner prior to your arrival. Families wishing to visit a restaurant for breakfast prior to

viewing the museum exhibits in the morning are welcome to return after their meal to explore the galleries.

You are allowed to bring prepared foods on board. However, food and beverages are only permitted in the Crews Mess. When selecting snack foods to bring, consider ease of clean up, as you will be responsible for any spills. If you bring food, you must provide your own paper plates, cups, flatware, napkins, etc. There is no refrigeration available so be sure to consider a small cooler for perishables. It is recommended that each family bring bottled water to avoid the possibility of dehydration.

Eating space is available in the Crews Mess of the submarine where there are four tables and bench seats. As was the case on board all World War II submarines, eating space is limited; therefore; all participants will be assigned times to eat snacks in Crews Mess.

You will need to bring your own trash bags and must take your trash with you.

Parking

Parking is available on either side of the museum and across the street from the museum. The museum is not responsible for damage or theft of vehicles parked overnight, or their contents.

Divisions and Watch Sections

At the beginning of your stay, participants in the program will be broken into smaller groups called Division and Watch Sections for all educational activities. Watch activities may include the following: taking a tour of the Conning Tour, patrolling the submarine and writing V-mail. A full list of available activities can be found on our website at www.wisconsinmaritime.org. Every effort will be made to keep families together for these activities. The museum staff will supervise all watch activities.

Duty Assignments

All participants will be assigned responsibility for the many duties performed during your stay. It is the responsibility of the adult chaperones to make sure that these duties are performed. These duties include:

K.P.Duty - handle all aspects of food clean-up.

Colors - raise United States and Wisconsin state flag.

Clean up - handle clean up of various compartments before departure in the morning.

Reveille - wake crew members in the morning.

WELCOME ABOARD

Rules of Conduct

To ensure a safe and pleasant visit, all overnight participants aboard the USS COBIA will abide by the following rules. These rules should be read by all participants prior to your arrival at the museum.

DISCIPLINE IS THE RESPONSIBILITY OF THE ADULT CHAPERONES. ADEQUATE SUPERVISION MUST BE PROVIDED BY ADULTS AT ALL TIMES.

1. No running or "horseplay" on board the submarine, riverwalk or in the museum.
2. No participants, including adults, are to leave the submarine or walk on the deck unless accompanied by a staff member.
3. Adults will remain with their children at all times. Adults who leave the premises will not be permitted to return.

4. Do not operate any equipment, turn switches, open up any control panels, or otherwise disturb any equipment on the submarine. Everything on board is considered an historic artifact and must be treated with proper respect.
5. Do not enter restricted areas without permission of museum staff. This includes the interior and exterior of the Conning Tower.
6. While on deck, remain on the special walkway at all times. Do not walk outside the wire-rope barriers or go out on the bow or stern of the boat any time. The metal and wood portions of the deck are usually slippery after dark.
7. Do not climb on any deck guns, periscopes or lookout platforms.
8. Do not block any passageways with personal gear, boxes, coolers, etc.
9. Sleep only in assigned bunks in designated areas. At least one adult must stay in each of the sleeping areas to supervise his/her children berthed there.
10. Exercise caution when climbing into and out of bunks. When in any of the upper bunks, be mindful of equipment, pipes and valves that are mounted overhead.
11. Do not wear shoes while in the bunks. When not in bunks, shoes must be worn for walking around the submarine.
12. No cooking is allowed on board the submarine. All food must be consumed in the Crew's Mess.
13. The participants will clean all areas occupied on board the submarine to the standards of the museum staff. The boat will be inspected for damage and cleanliness before you leave.

ANYONE damaging USS COBIA will be prosecuted. Participants responsible for damage will pay for REPAIRS, REPLACEMENT OR RESTORATION of damage to the historic fabric and all associated costs, including acquisition or fabrication of replacement of damaged items. There will be no limit to this cost and the cost will be determined by the Wisconsin Maritime Museum.

CHAPERONES must have control of their children. For you safety, participants are expected to follow all directions and any special instructions issued by staff members. Failure to comply with these rules, or special instructions by any participant will lead to expulsion of the participant and his/her family and forfeiture of the program fee.

Safety Brief: To ensure your safety during your visit, review the following information with your party prior to your visit.

Safe Conduct

Please remember two important points about U.S.S Cobia: First, Cobia is a naval vessel that was built with the intention that it be operated by specially-trained Navy personnel; and second; Cobia is now a museum vessel and an irreplaceable National Historic Landmark. Both of these points dictate that safe conduct be exercised by each and every participant. The design and construction of the submarine mandates that special care must be taken while on board for your personal safety.

Violation of ANY safety procedures will be grounds for ejection from the boat. The Wisconsin Maritime Museum or its staff is not responsible for any expenses of the person or family associated with ejection or voluntary departure from the submarine.

Safety Equipment

- First Aid Kit – Each family is required to bring its own.
- Life Rings – Located on the deck forward and aft of the Conning Tower on the starboard railing.

Fire Emergency Drill

An emergency fire drill will be held to familiarize overnight participants with emergency evacuation procedures. Participation by all members of the overnight group is mandatory.

Smoke detectors are located in each substantial compartment. If an alarm sounds, follow the procedures listed below.

- Exit the boat in a quick and orderly manner-no pushing, shoving or running-moving in the opposite direction of the source of the alarm or smoke if present.
- Do not close any watertight doors on the submarine.
- Inform on-board Wisconsin Maritime Museum staff immediately to call 911.

Emergency Information

USS COBIA Emergency Evacuation Plan

If it becomes necessary to evacuate Cobia for any reason, move in an orderly fashion toward the nearest exit, as follows:

- From the Crews Mess forward, the nearest exit is the Forward Torpedo Room.
- From the Crews Quarters aft, the nearest exit is the After Torpedo Room.

If using the Control Room exit, proceed up the ladder to the Conning Tower, then out the hatch onto the Bridge. Once on the Bridge, head toward the stern (while on the ladder this will be on your right) and then proceed around the 40mm gun and down the ladder on the starboard side of the boat. Proceed across the deck.

In the event of fire in the museum while participants are on the submarine, participants should remain on board while overnight staff calls for emergency help.

ALL HATCHES WILL BE UNLOCKED DURING THE OVERNIGHT PROGRAM.

Emergency Phone Numbers

Ambulance/Fire/Police	911
Police (Non Emergency)	920-686-6500
Fire (Non Emergency)	920-696-6540
Poison Control	1-800-815-8855
U.S. Coast Guard (Search & Rescue)	1-800-321-4400 or 920-793-1304

Participants wishing to provide their families with an emergency contact number for use during the Overnight program, are encouraged to bring their own cellular phones. Museum telephones will be available to make outgoing calls to families in the event of an emergency, but are not able to process incoming calls during the hours occupied by the overnight program.

Sanitary Facilities

Sanitary facilities are located in the main museum building. Once on board Cobia, a museum staff member must escort participants to the restrooms. These trips will take place at regularly scheduled intervals so guests should participate in these breaks at every opportunity.

Cleaning Responsibilities

In general, adopting a "clean as you go" policy will lessen the amount of cleaning you must do before your departure. Take care of any spills immediately to prevent tracking the mess throughout the boat. Remember that you must provide your own trash bags and take your trash and expended supplies with you when you leave.

Cleaning responsibilities will be delegated as part of the overnight programs duty assignments. The following areas must be cleaned before departure:

1. Crew Quarters
 - Sweep deck
 - Check for debris or any forgotten personal property
 - Check on and under all bunks for debris or forgotten personal property
2. Crews Mess
 - Sweep deck
 - Wipe down tables
 - Remove trash
3. Officers Quarters
 - Sweep out all staterooms, wardroom and passageways
 - Check on and under all bunks for debris or any forgotten personal property
4. Forward Torpedo Room
 - Sweep deck
 - Check on and under all bunks for debris or any forgotten personal property
5. After Torpedo Room
 - Sweep deck
 - Check on and under all bunks for debris or any forgotten personal property

NO PROGRAM PARTICIPANTS MAY DEPART UNTIL THE WISCONSIN MARITIME MUSEUM STAFF HAS INSPECTED THE COBIA AND CERTIFIED THAT SHE HAS BEEN PROPERLY CLEANED.

Lost and found

The museum maintains a lost and found box. Lost items may be inquired about during normal museum hours. Items must be claimed within 30 days.

Overnight Patches

Special designed patches available only to Overnight participants can be purchased for \$3.95 in the Pier #75 Museum Store the morning after your stay. Personalized Dog Tags are also available. For more information, visit our website at www.wiscnsinmaritime.org

REMINDERS

***Please submit full payment, Reply Form, Acknowledgement Letter, Waiver of Release and Liability Agreement simultaneously. Write your visit on your check.**

*Cost: \$39.00 per person

*Do not hesitate to contact Karen at the Wisconsin Maritime Museum with questions or for help in planning your stay.

Wisconsin Maritime Museum
75 Maritime Drive
Manitowoc, WI 54220

Email: kduvalle@wisconsinmaritime.org
www.wisconsinmaritime.org

920-684-0218
Toll Free: 866-725-2356

MANITOWOC AREA INFORMATION

For information on other area attractions that you may want to visit during your Cobia Overnight trip, call the Manitowoc Area Visitor and Convention Bureau at 1-800-627-4896.

DIRECTIONS

From Milwaukee: I-43 north to Exit 149, Hwy 151. Turn right (east) and follow the 151 signs to 8th Street (approx.. 5 miles). Turn left (north) and cross the 8th Street bridge. Turn right (east) on Maritime Drive. OR I-43 To Exit 152, Hwy 10 east. Turn right (east) and continue east on Hwy 10 (also Waldo Blvd.) to Lake Michigan (approx.. 3 miles). Turn right on Maritime Drive. Follow Maritime Drive for approx. 1 mile.

From Green Bay: I-43 south to Exit 152, Hwy 10 east. Turn right (east) and continue east on Hwy 10 (also Waldo Blvd) to Lake Michigan (approx. 3 miles). Turn right on Maritime Drive. Follow Maritime Drive for approx. 1 mile.

From Appleton: Hwy 10 to County Trunk R. Turn right (south on County Trunk R to Waldo Blvd. Turn left on Waldo Blvd. to Lake Michigan (approx.. 3 miles). Turn right on Maritime Drive. Follow Maritime Drive for approx. 1 mile.

From Fond du Lac: Hwy 151 to 8th Street (approx. 5 miles from the I-43 exit 149). Turn left (north) and cross the 8th Street bridge. Turn right (east) on Maritime Drive.